



**Travel Policy
2026 AGM & Scientific Symposium
Toronto, Ontario**

ATTENTION DUAL MEMBERS OF CPTHN AND AH CDC. Please read carefully below for instructions on booking your hotel room.

For the AH CDC annual meeting, two full AH CDC members from each pediatric and each adult program will be funded to attend the meeting. AH CDC will communicate with the main clinic director to identify the two full members per clinic who are sponsored.

ACCOMMODATION:

[Marriott Downtown at CF Toronto Eaton Centre](#)

525 Bay Street, Toronto, ON, Canada, M5G 2L2

AH CDC members are required to book their own rooms at Marriott Downtown at CF Toronto Eaton Centre in Toronto, ON, using the following link: [Book your group rate for Association of Hemophilia Clinic Directors of Canada.](#)

****AH CDC/CPTHN Dual Members must book *separate* reservations using their respective reservation links.**

The hotel will link these reservations on the back end so you will remain in the same room. We are sorry for the inconvenience of having to book two separate reservations.

Please note the following:

- **The accommodation booking deadline is April 1, 2026.**
- Reimbursement will be for up to 2 nights' accommodation (Friday, May 1, 2026, and Saturday, May 2, 2026) at the group rate of CAD \$309.00 per night plus tax. Room nights are available on Sunday, May 3rd, for CAD \$309.00 through this link as well, but the AH CDC will **not** be held accountable for Sunday, May 3rd, reimbursement.

AIR TRAVEL:

It is expected that members **will book flights as early as possible** to take advantage of the advanced purchase discount and obtain the lowest possible rate. The reimbursement for airfare will not include additional costs of stopovers enroute.

Please note the following:

- Maximum airfare for reimbursement will be up to **CAD \$750.00**. If your airfare will exceed CAD \$750.00, you must contact the AHCDC office for approval **PRIOR** to booking via email: admin.ahcdc@gallaher.ca.
- Airfare must be booked as soon as possible (at least 6 weeks before the meeting is recommended).
- All air travel must be in Economy class, regardless of the length of time of the flight. Members are expected to use the lowest airfare available.

Air Canada is the preferred airline for this meeting and is offering a discount to delegates traveling to Toronto, ON via Toronto Pearson International Airport (YYZ)

Book your flight at: <http://www.aircanada.com/> and enter code: **CWM7PBY1** in the Promotion Code box.

GROUND TRANSPORTATION BETWEEN TORONTO PEARSON INTERNATIONAL AIRPORT AND DOWNTOWN TORONTO **WILL NOT BE COVERED**

Ground transportation between Toronto Pearson International Airport (YYZ) and Downtown Toronto can be done through Uber or Taxi to the hotel. It is roughly 30 minutes from the airport to the hotel by car.

Travel by Train:

Physicians who are part of the **OMA (Ontario Medical Association)** can log in to the OMA discounts webpage and use their corporate code for a 15% discount with VIA Rail.

VIA Rail Canada

Travel is valid from **April 26, 2026, to May 8, 2026**, from all stations throughout the VIA Rail system to Toronto and return. The fare applies to a maximum of two passengers per booking and offers **10%** off the best available fare in Economy, Economy Plus, Business, Business Plus, and Sleeper class, subject to the conditions and restrictions of the fare plan to which the additional discount is applied. The discount does not apply to Escape fares or Prestige Class. To access the discounted fare, in the "Add a discount code" field, select Conference Fares and enter the code **16021**.

Book your train at: <https://www.viarail.ca/en>

CAR TRAVEL:

Reimbursement for travel by private automobile will be based on the current [Government of Canada Rates](#) of \$0.70 per kilometer and should not exceed the lowest rate for return airfare.

TRAVEL INSURANCE:

AHCDC will pay for any charges incurred by unavoidable changes in flights. Therefore, there will be no reimbursement for any travel insurance.

OUT OF POCKET EXPENSES:

AHCDC will **not** reimburse out-of-pocket expenses, including but not limited to hotel, meals, tips, ground transportation, or other incidental living expenses.

If meals, accommodation, or other services are arranged by AHCDC as part of a meeting or function for the Association's personnel, members, or volunteers at any time during their out-of-town business, no additional expenses may be claimed in addition to or instead of what has already been arranged.

* All claims must be submitted on the AHCDC Expense form with the bills attached. *
Please note all receipts must be received within six (6) weeks of the expense or claims may not be honoured

ASSOCIATION OF HEMOPHILIA CLINIC DIRECTORS OF CANADA
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