



## - DESCRIPTION OF SUPPLIES -

### Items supplied by BBPSP Central Surveillance Lab

With certain exceptions noted below, replacements for these items can be obtained from the central lab by using the BBPSP Supply Order Form(see appendix G):

#### **BBPSP technical manuals:**

**Procedures Manual-** describes the procedures to be followed in filling out BBPSP data forms and in preparing and shipping blood specimens.

**Data Forms Manual-** gives detailed definitions and explanations of data forms items.

#### **Hand Held Scanner**

**Symbol LS 4006I-I100.** Product monogram available upon request.

#### **Blood specimen collection supplies:**

**Vacutainer Lavender 10mL Becton Dickinson R/O #366457 (Adult).** \* to be phased out

**Vacutainer Lavender 2.5ml Becton Dickinson R/O #366405 (Pediatric).** \* to be phased out

**Vacutainer Lavender 10mL Becton Dickinson R/O #367863 (Adult).**

**Vacutainer Lavender 2.5ml Becton Dickinson R/O #367856 (Pediatric).**

**PAXgene Blood RNA Tube R/O #769999**

#### **Blood specimen ID Supplies:**

**ID Labels** – custom barcoded labels for vacutainers.

Small vial cane label for aliquot tubes.

#### **Blood Specimen Shipping Supplies:**

**STP310 Saf-T-Pak Insulated Shipper** – This shipper is UN approved for the type of shipments (Transport of Dangerous Goods) the BBPSP requires. The shipper is supplied by BBPSP to each clinic with the following components:

- Outer fiberboard box with completed shipper and consignee address labels, Class 6 infectious substances biohazard label and UN2814 label, which requires volume of blood being shipped
- Mail Flap (Shipping cover) for sending non -hazardous material.
- Inner polystyrene liner with lid.
- Four room temperature control packs
- Cardboard collar to hold temperature control packs.
- Inner fiberboard box.
- \*One or two sheets of bubble wrap
- \*6 ml draw 'lavender top' glass blood tubes
- \*3 ml draw 'lavender top' glass blood tubes
- \*10 ml draw 'orange top' (PAXgene) plastic blood tubes
- One 9" x 12" kraft envelope containing
  - \*One or two STP710 secondary containers.
  - \*One or two STP711 clear bags with biohazard warning.
  - \*One or two 250 ml absorbent strips.

- One preaddressed FedEx waybill and pouch.
- One fax form
- One BBPSP packing instruction leaflet  
(CL05CA05 – English/CL05CA07 – French)

\*number provided depends on the clinic

### **Blood specimen shipping documents:**

**Laboratory Fax Form** - see Appendix D.

**Kraft Envelope for Lab Requisition Forms** - The lab requisitions are confidential documents. Place them in the brown envelope and seal before shipping. Ensure that the label addressed to Trevor Soll is attached to the front of the envelope.

**Plastic pouch** – used to attach shipping documents (way bills and shipper's declaration) to the STP310 shipper – a 12" x 8½" plastic envelope with waxed paper backing.

**Central Lab Supply Order Form** - Used to order replacements for items supplied by the Central Lab. See Appendix H.

**Pre-addressed, prepaid FedEx air way bills** - There is 1 pre-addressed air waybill provided to you with each shipment. Information in Item 1 ("From"), weight of the completed package (item 2) and your signature with date (item 10) need to be completed.

### **Items supplied by the local clinics**

**Venipuncture supplies**- Standard Vacutainer blood collection equipment can be used with the Lavender Top Blood Tubes and is recommended over use of a syringe.

**Packing tape**- Any postal-approved 2" wide or wider packing tape may be used. If using opaque tape, do not tape over any hazard or address labels.